

JOB DESCRIPTION

Job Title: Support Worker

Responsible To: Manager

You will be responsible for:

Providing support to adults with disabilities to develop social engagement and practical living skills. You will work in ways that enable people to achieve in all areas of life.

In particular, you will need to:

- Act in a professional manner at all times
- Complete all appropriate documentation as required by the Charity
- Safeguard individuals from all forms of abuse (physical, emotional, sexual, financial or otherwise)
- Report any concerns about a tenant or work colleague
- Administer or support to self-administer, prescribed medication in line with policy
- Undertake personal care
- Work as part of a team supporting people to explore lifestyle choice, cultural and faith practices and interpersonal relationships.
- Ensure the service fully complies with the individuals Person Centre Plan and support individuals to achieving the goals set out in their Person Centre Plan
- Support individuals to maintain healthy lifestyles by advising, educating and promoting positive choices.
- Support individuals to maintain and record their personal finances according to Charity policy.
- Assume responsibility for the home during sleep in duties

To achieve these outcomes you must:

- Complete relevant training as required to meet the needs of the service
- Ensure all work is carried out in accordance with Charity policies and procedures.
- Work professionally with managers, colleagues and external stakeholders
- Have good communication skills both written and verbal

Every employee of St Cuthbert's Care must:

- Attend staff meetings as and when required.
- Attend all training required
- Maintain confidentiality and observe data protection requirements in accordance with legislation and Charity policy.
- Work flexibly to meet the needs of the service
- Respect, work within and promote St Cuthbert's Care's Dignity at Work Policy
- Respect and work within St Cuthbert's Care's Christian ethos

This job description is not exhaustive and some variations may be necessary.